

## **AGENDA**

### **UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES**

**March 2, 1998**

#### **SECTION I - GENERAL AND ACADEMIC MATTERS**

- A. Approval of Minutes of January 8, 1998, Meeting
- B. Establishment of Next Meeting Date, Time, Location
- C. President's Report
- D. Report of the Long-Range Planning Committee
- E. Approval of New Degree Programs
- F. Approval of Candidates for Degrees
- G. Approval of Candidates for Honorary Degrees

#### **SECTION II - FINANCIAL MATTERS**

- A. Report of the Finance Committee
- B. Report of the Construction Committee
- C. Approval of Change Orders for Liberal Arts Center Project
- D. Approval of Request for General Repair and Rehabilitation Funds
- E. Approval of Budget Appropriations, Adjustments, and Transfers
- F. Approval of Authorizing Resolution for Financing of the New Fitness/Wellness Center, Three New 16-Unit Student Residence Buildings, and the New Student Residential Complex
- G. Approval of Authorizing Resolution for Financing of the Liberal Arts Center

#### **SECTION III - PERSONNEL MATTERS**

- A. Approval of Annual Authorization for Employment of Faculty and Staff
- B. Approval of Personnel Actions

**SUPPLEMENTAL INFORMATION**  
**UNIVERSITY OF SOUTHERN INDIANA**  
**BOARD OF TRUSTEES**

**March 2, 1998**

**SECTION I - GENERAL AND ACADEMIC MATTERS**

- A. APPROVAL OF MINUTES OF JANUARY 8, 1998, MEETING**
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- C. PRESIDENT'S REPORT**
- D. REPORT OF THE LONG-RANGE PLANNING COMMITTEE**

The Long-Range Planning Committee will meet prior to the Board meeting. A report will be given on new academic degree programs.

**E. APPROVAL OF NEW DEGREE PROGRAMS**

**Proposals for the Bachelor of Arts or Bachelor of Science Degree with majors in Interpersonal-Organizational Communication, Journalism and Computer Publishing, Public Relations and Advertising, Radio and Television, and Theatre Arts**

The School of Liberal Arts proposes to convert its present communications major from one with several emphasis areas to five new majors. New Bachelor of Arts or Bachelor of Science degree programs are recommended with majors in interpersonal-organizational communication (Exhibit I-A), journalism and computer publishing (Exhibit I-B), public relations and advertising (Exhibit I-C), radio and television (Exhibit I-D), and theatre arts (Exhibit I-E). The implementation date is the fall semester, 1998.

The program has been developed by the faculty in the Department of Communications, and recommended by the Dean of the School of Liberal Arts, the Academic Planning Council, the Faculty Senate, and the Vice President for Academic Affairs.

**F. APPROVAL OF CANDIDATES FOR DEGREES**

The candidates for master, baccalaureate, and associate degrees, to be conferred May 9, 1998, are listed in Exhibit I-F.

It is recommended that award of the respective degrees be approved subject to the completion of all requirements.

**SECTION II - FINANCIAL MATTERS**

**A. REPORT OF THE FINANCE COMMITTEE**

The Finance Committee met on February 5, 1998. The committee chair will report on the financing plans for the Liberal Arts Center project, current housing projects, and the proposed Wellness, Fitness, Recreational Facility project.

**B. REPORT OF THE CONSTRUCTION COMMITTEE**

The Construction Committee will meet prior to the Board of Trustees meeting. A report will be presented on the status of the Completion of the Health Professions Center Lower Level and the Student Housing Project.

**C. APPROVAL OF CHANGE ORDERS FOR LIBERAL ARTS CENTER PROJECT**

A report on the progress of the Liberal Arts Center Project, including the proposed change orders in Exhibit II-A, will be presented.

Approval of the proposed change orders for the Liberal Arts Center Project in Exhibit II-A is recommended.

**D. APPROVAL OF REQUEST FOR GENERAL REPAIR AND REHABILITATION FUNDS**

This request seeks authorization for President Hoops to request approval of the Commission for Higher Education, the State Budget Agency, and the Governor of the State of Indiana for appropriation of general repair and rehabilitation funds for the following projects.

<b>Upgrade Elevators for ADA (Americans with Disabilities Act) Compliance</b> To upgrade existing elevators in the Technology Center, Orr Center, Rice Library, and Physical Activities Center with necessary improvements to make elevators fully accessible for the disabled.	\$ 75,000
<b>Install new roofs on the New Harmony Bank Building, the 1830 Owen House, and the Relchert House</b> To replace the existing roofs using materials of historic significance.	\$ 70,000
<b>Repair and renovate the east patio of the Wright Administration Building</b> To replace walkways, planters, landscaping, and site lighting at east side of the Wright Administration Building to improve pedestrian safety, improve aesthetics, and replace old and damaged landscape and improvements.	\$ 75,000
<b>Renovate Physical Activities Center Locker Rooms</b> To renovate the men's and women's physical education, student recreation, athletics, staff, and officials locker rooms, showers, and toilet facilities	\$175,000
<b>TOTAL</b>	<u>\$395,000</u>

Approval of the funding authorization request for repair and rehabilitation projects is recommended.

**E. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS**

**1. Additional Appropriations**

From:	Unappropriated Current Operating Funds		
To:	1-10170	USI Theatre Supplies & Expense	108
To:	1-10700	School of Business Supplies & Expense	564
To:	1-13200	Library Capital Outlay	3,000
To:	1-14200	Athletic Administration Personal Services	250
To:	1-10100	General Instruction Capital Outlay	28,505
To:	1-16120	Business Office Supplies & Expense	2,974
To:	1-16220	Advancement Capital Outlay	2,624
From:	Unappropriated Designated Funds		
To:	2-23100	Faculty Development Travel Supplies & Expense	7,893
To:	2-23300	School of Business Revolving Fund Supplies and Expense	1,256
From:	Unappropriated Auxiliary Funds		
To:	3-30200	University Center Supplies and Expense	4,628
To:	3-30600	Athletics Operations Personal Services	60
From:	Unappropriated Restricted Funds		
To:	4-45090	Medical Education Personal Services Supplies and Expense	19,955 20,383
To:	4-46139	Indiana College Network - Advertising Supplies and Expense	1,050

WHEREAS, the Board now desires to ratify and approve the selection of First Chicago Capital Markets, Inc. as the underwriter for all series of bonds which may be issued from time to time pursuant to the authorization set forth herein, and further desires to ratify and approve the selection of a variable rate of interest for all such series of bonds; and

WHEREAS, the Board now desires to delegate certain powers to the Finance Committee of the Board (the "Finance Committee"), the Chairman and Vice Chairman of the Board (the "Chairman" and the "Vice Chairman," respectively), and the Treasurer of the University (the "Treasurer"); and

WHEREAS, the University intends to acquire, construct, equip, renovate, and/or rehabilitate the various components of the Projects, and reasonably expects to reimburse certain costs of the Projects with proceeds of debt to be incurred by the University; and

WHEREAS, the University expects to issue debt not exceeding \$17.2 million in aggregate principal amount for purposes of financing, refinancing, or reimbursing costs of the Projects;

NOW, THEREFORE, BE IT RESOLVED by this Board as follows:

1. The President is hereby authorized to pursue any and all further State approvals which may be required by statute in order to carry out the financing or financings of the Projects, and all actions previously taken by the President toward those ends are hereby ratified and approved.
2. The Board hereby ratifies and approves the selection of First Chicago Capital Markets, Inc. as underwriter for any series of bonds which may be issued from time to time for the financing or financings of the Projects, and further ratifies and approves the selection of a variable rate of interest for any series of bonds which may be issued from time to time pursuant to this authorization.
3. The Finance Committee is hereby authorized on behalf of the Board to approve additional plans for the financing or financings of the Projects, which may include the issuance of one or more series of bonds from time to time, in whole or in part up to the maximum authorized amount of the Projects as described in Exhibit II-B hereto, plus other costs incidental to the financings as authorized by statute, and provided further that the final maturity of any series of bonds issued pursuant to the authority delegated in this Resolution may not exceed thirty years from the date of issuance.
4. The Finance Committee is hereby authorized on behalf of the Board to authorize the execution and delivery of such financing documents as may be necessary or appropriate, in connection with the issuance of one or more series of bonds from time to time.
5. The Chairman and Vice Chairman, and the Treasurer, are hereby authorized to execute and deliver any financing documents, agreements, and certificates, etc., as may be necessary or appropriate for the financing or financings of the Projects through the issuance of one or more series of bonds, subject to the further approvals required from the Finance Committee under paragraphs 3 and 4 above.
6. The University hereby declares its official intent to acquire, construct, equip, and/or rehabilitate the Projects described in Exhibit II-B; to reimburse certain costs of acquiring, constructing, equipping, and/or rehabilitating the Projects with proceeds of debt to be incurred by the University; and to issue debt not exceeding \$17.2 million in aggregate principal amount for purposes of financing, refinancing or reimbursing costs of the Projects.

**G. APPROVAL OF AUTHORIZING RESOLUTION FOR FINANCING OF THE LIBERAL ARTS CENTER**

Approval of the following resolution is recommended.

WHEREAS, the Board of Trustees (the "Board") of the University of Southern Indiana (the "University") has determined that a necessity exists to consider financing the acquisition, construction, expansion, renovation, rehabilitation and/or equipping of a Liberal Arts Center located on the University's Evansville campus and more particularly described in Exhibit II-C hereto, (the "Project"); and

WHEREAS, the Board anticipates that a need will exist for permanent financing or financings to provide funds for the acquisition, construction, expansion, renovation, rehabilitation, and/or equipping of the Project; and

WHEREAS, the Board now desires to authorize the President to pursue any and all further State approvals which may be required by statute in order to carry out the financing or financings of the Project; and

WHEREAS, the Board now desires to ratify and approve the selection of Salomon Smith Barney as the underwriter for all series of bonds which may be issued from time to time pursuant to the authorization set forth herein, and further desires to ratify and approve the selection of a fixed rate of interest for all such series of bonds; and

WHEREAS, the Board now desires to delegate certain powers to the Finance Committee of the Board (the "Finance Committee"), the Chairman and Vice Chairman of the Board (the "Chairman" and the "Vice Chairman," respectively), and the Treasurer of the University (the "Treasurer"); and

WHEREAS, the University intends to acquire, construct, equip, renovate, and/or rehabilitate the various components of the Project, and reasonably expects to reimburse certain costs of the Project with proceeds of debt to be incurred by the University; and

WHEREAS, the University expects to issue debt not exceeding \$16.5 million in aggregate principal amount for purposes of financing, refinancing, or reimbursing costs of the Project;

NOW, THEREFORE, BE IT RESOLVED by this Board as follows:

1. The President is hereby authorized to pursue any and all further State approvals which may be required by statute in order to carry out the financing or financings of the Project, and all actions previously taken by the President toward those ends are hereby ratified and approved.
2. The Board hereby ratifies and approves the selection of Salomon Smith Barney as underwriter for any series of bonds which may be issued from time to time for the financing or financings of the Project, and further ratifies and approves the selection of a fixed rate of interest for any series of bonds which may be issued from time to time pursuant to this authorization.
3. The Finance Committee is hereby authorized on behalf of the Board to approve additional plans for the financing or financings of the Project, which may include the issuance of one or more series of bonds from time to time, in whole or in part up to the maximum authorized amount of the Project as described in Exhibit II-C hereto, plus other costs incidental to the financings as authorized by statute, and provided further that the final maturity of any series of bonds issued pursuant to the authority delegated in this Resolution may not exceed thirty years from the date of issuance.

4. The Finance Committee is hereby authorized on behalf of the Board to authorize the execution and delivery of such financing documents as may be necessary or appropriate, in connection with the issuance of one or more series of bonds from time to time.
5. The Chairman and Vice Chairman, and the Treasurer, are hereby authorized to execute and deliver any financing documents, agreements and certificates, etc., as may be necessary or appropriate for the financing or financings of the Project through the issuance of one or more series of bonds, subject to the further approvals required from the Finance Committee under paragraphs 3 and 4 above.
6. The University hereby declares its official intent to acquire, construct, equip and/or rehabilitate the Project described in Exhibit II-C; to reimburse certain costs of acquiring, constructing, equipping, and/or rehabilitating the Project with proceeds of debt to be incurred by the University; and to issue debt not exceeding \$16.5 million in aggregate principal amount for purposes of financing, refinancing, or reimbursing costs of the Project.

### **SECTION III - PERSONNEL MATTERS**

#### **A. APPROVAL OF ANNUAL AUTHORIZATION FOR EMPLOYMENT OF FACULTY AND STAFF**

Pursuant to Indiana Code 20-12-1-4, the University of Southern Indiana Board of Trustees, on March 2, 1997, authorized the President of the University of Southern Indiana to employ faculty and staff, and to establish salaries and wages within budgetary capabilities.

It is recommended that the Board of Trustees authorize the President of the University to employ qualified faculty and staff, to grant leaves of absence, and to establish salaries, wages, and benefits For employees within the capabilities of the budget. Further, it is recommended that the Board of Trustees, which establishes the employment contract for the President of the University, including salary and benefits, authorize the Chair of the Board of Trustees to convey to the President his employment contract, including salary and benefits.

#### **B. APPROVAL OF PERSONNEL ACTIONS**

Approval of the following personnel actions is recommended.

**1. Tenure.** The following faculty members are recommended for continuous appointment, effective August 23, 1998.

C. Christy Baker, Associate Professor of Social Work  
School of Education and Human Services

Robert A. Carroll, Associate Professor of Communications  
School of Liberal Arts

Craig R. Ehlen, Assistant Professor of Accounting  
School of Business

Michael E. Goggin, Assistant Professor of Physics  
School of Science and Engineering Technology

Judith A. Halstead, Assistant Professor of Nursing  
School of Nursing and Health Professions

Casey Harison, Assistant Professor of History  
School of Liberal Arts

Aimee J. Luebben, Assistant Professor of Occupational Therapy  
School of Nursing and Health Professions

Charles J. Meliska, Professor of Psychology  
School of Liberal Arts

Jane E. Meyer, Assistant Professor of Education  
School of Education and Human Services

Laurence E. Musgrove, Assistant Professor of English  
School of Liberal Arts

Jennifer J. Williams, Assistant Professor of Computer Information Systems  
School of Business



**2. Promotions.** The following faculty members are recommended for promotion, effective August 24, 1998.

Assistant Professor to Associate Professor

Peter S. Cashel-Cordo, Assistant Professor of Economics  
School of Business

Craig R. Ehlen, Assistant Professor of Accounting  
School of Business

Judith A. Halstead, Assistant Professor of Nursing  
School of Nursing and Health Professions

Ewa K. Jermakowicz, Assistant Professor of Accounting  
School of Business

Aimee J. Luebben, Assistant Professor of Occupational Therapy  
School of Nursing and Health Professions

Jane E. Meyer, Assistant Professor of Education  
Bower-Suhrheinrich School of Education and Human Services

Thomas J. Pickett, Assistant Professor of Physics  
School of Science and Engineering Technology

J. Wayne Rinks, Assistant Professor of Communications  
School of Liberal Arts

Phyllis S. Toy, Assistant Professor of English  
School of Liberal Arts

Elliot H. Wasserman, Assistant Professor of Theatre  
School of Liberal Arts

Jennifer J. Williams, Assistant Professor of Computer Information Systems  
School of Business

Associate Professor to Professor

Betty L. Hart, Associate Professor of English  
School of Liberal Arts

Daniel E. Wade, Associate Professor of Accounting  
School of Business

Marwan A. Wafa, Associate Professor of Decision Science  
School of Business

Kathryn M. Waters, Associate Professor of Art  
School of Liberal Arts

**3. Emeritus Status.** The following faculty member will be retired officially with the effective date shown and it is recommended that the appropriate emeritus title, as indicated, be conferred:

Walter A. Hopkins, Professor Emeritus of Sociology;  
27 years at USI, effective May 10, 1998.